

ADMINISTRATIVE INTERNAL USE ONLY

Approved For Release 2000/05/16 : CIA-RDP82-00291R000100010005-2

DDS&T-4237-77
31 August 1977

STATSPEC

MEMORANDUM FOR: Director [REDACTED]
Director, NPIC
Director of Development and Engineering
Director of Research and Development
Director of SIGINT Operations
Director of Technical Service

SUBJECT : DDS&T Metric System Representative (A/IUO)

25X1A 1. (A/IUO) This memorandum requests your nominations for a DDS&T representative for matters concerning the transition to the Metric System. Our current representative, [REDACTED] from NPIC, has been forced to step down from his assignment due to a conflict in work schedules.

2. (A/IUO) The DDS&T Metric System Representative will act as the focal point for the Directorate on the metric conversion with other Agency and Intelligence Community representatives. In the past this has amounted to funneling information to the DDS&T offices, normally through the Office Training Officers. The individual we select should be interested in this subject and preferably have a technical background to enable him/her to grasp the consequences of the transition in each office. The assignment is on a part-time basis, consuming an estimated 5% of the individual's time.

3. (A/IUO) Please consider the prospective candidates you may have in your office and send me a brief nominating statement and a copy of the bio profile and most recent fitness report on each candidate you submit. We intend to select both a primary and an alternate representative. It is requested that your nominations be in no later than COB 16 September 1977.

25X1A

[REDACTED]
Chief, Administrative Support Staff
DDS&T

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